



175 Fairgrounds Drive, Petaluma, CA 94952 • 707-283-3247

# BOARD OF DIRECTORS MEETING

SONOMA - MARIN FAIRGROUNDS  
ADMINISTRATION BOARD ROOM

August 16, 2017

3:00 PM

**MISSION STATEMENT** - The Sonoma-Marin Fair promotes and showcases agriculture, while displaying the diverse talents, interests and accomplishments of the citizens of California, especially the youth of Sonoma and Marin Counties. This is achieved by providing educational, entertainment and recreational opportunities for the general public, while continually striving towards enhancing the promotion and preservation of California's agricultural heritage.

## AGENDA

### I. CALL TO ORDER – President McClure

- A. Introduction of guests

### II. ROLL CALL

### III. EXCUSED ABSENCES

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

### IV. APPROVALS

- A. Approval of Agenda

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

### V. PUBLIC COMMENT - Limited to 5 minutes per person

*Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to 5 minutes. Please note that pursuant to California State Law, the Board is prohibited from taking action on any item not listed on the agenda.*

### VI. CONSENT AGENDA - Any item requiring lengthy discussion will be moved to New Business prior to approval of Agenda

- A. Minutes of July 2017 Board Meeting
- B. Rental Agreements
- C. Standard Agreements

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

### VII. CORRESPONDENCE - Will be circulated

### VIII. COMMITTEE REPORTS - The Board may take approval action of committee reports.

- A. Finance Directors Moore, James
  - 1. Expenditures – June and July 2017
  - 2. Trial Balance - June and July 2017
  - 3. Income Statement - June and July 2017
- B. Entertainment/Publicity Directors Marzo, Grossi
- C. Buildings & Grounds Directors Benedetti, Burleson
- D. Competitive & Commercial Exhibits Director McClure, Marzo
- E. Farmers’ Day Director Grossi
- F. Goals & Long Range Planning Directors Burleson, Grossi
- G. Legislative Director Moore
- H. Milk Barn Committee Rep Director Benedetti
- I. Ad Hoc World’s Ugliest Dog® Committee Director James
- J. Ad Hoc North of the Gate Wine Competition Committee Director James

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

### IX. OLD BUSINESS

- A. Fair Wrap Up

### X. NEW BUSINESS

- A. Directors’ Choice Award
- B. Volunteer Appreciation Dinner

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

- C. 2017 Fair Financial Report
- D. 2018 Theme
- E. Approval of Individual Project Agreement between the California Fair Financing Authority and the 4<sup>th</sup> DAA; Project Main Gate Repair Project #  
*Motion: \_\_\_\_\_ Second: \_\_\_\_\_*
- F. Approval of Individual Project Agreement between the California Fair Financing Authority and the 4<sup>th</sup> DAA; Emergency Electrical Project #  
*Motion: \_\_\_\_\_ Second: \_\_\_\_\_*
- G. Approval of Grant Agreement; CDFA and 4<sup>th</sup> DAA Deferred Maintenance Project NTE \$100,000.  
*Motion: \_\_\_\_\_ Second: \_\_\_\_\_*

**XI. CEO REPORT - Non action items**

- A. Interim & Permanent Rentals
- B. Industry Related Issues
- C. Staff Updates

**XII. FOR YOUR INFORMATION**

- A. Interim events calendar for upcoming months
- B. Next Board Meeting –September 20, 2017
- C. Petaluma Youth Ag Day; September 29<sup>th</sup>, 2017
- D. Fall Manager’s Conference; Sacramento: November 6-8, 2017
- E. IAFE Convention; Las Vegas, NV: November 26-29, 2017
- F. WFA Convention; Anaheim, CA: January 3-6. 2018

**XIII. CLOSED SESSION**

- A. Real Property Negotiations Pursuant to California Government Code Section (§ 11126(c)(7) regarding fairgrounds lease of property at 175 Fairgrounds Drive (Assessor’s Parcel Numbers 007031004 and 007031005) from the City of Petaluma. Discussion with Board regarding the financial requests given to the 4<sup>th</sup> DAA from the City of Petaluma.

**XIV. ADJOURNMENT**

*Motion: \_\_\_\_\_ Second: \_\_\_\_\_*

*Time: \_\_\_\_\_*