



175 Fairgrounds Drive, Petaluma, CA 94952 • 707-283-3247

BOARD OF DIRECTORS MEETING

SONOMA-MARIN FAIRGROUNDS
ADMINISTRATION BOARD ROOM

July 15, 2020

3:00 PM

Via remote access

MISSION STATEMENT - *The Sonoma-Marin Fair promotes and showcases agriculture, while displaying the diverse talents, interests and accomplishments of the residents of California, especially the youth of Sonoma and Marin Counties. This is achieved by providing educational, entertainment and recreational opportunities for the general public, while continually striving towards enhancing the promotion and preservation of California’s agricultural heritage.*

AGENDA

I. CALL TO ORDER – President James

A. Introduction of Guests

II. ROLL CALL

III. EXCUSED ABSENCES

Motion: _____ Second: _____

IV. APPROVALS

A. Approval of Agenda

Motion: _____ Second: _____

V. PUBLIC COMMENT - Limited to 5 minutes per person

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to 5 minutes. Please note that pursuant to California State Law, the Board is prohibited from taking action on any item not listed on the agenda.

VI. CONSENT AGENDA - *Any item requiring lengthy discussion will be moved to New Business prior to approval of Agenda*

- A. Minutes of June Board Meeting
- B. Rental Agreements
- C. Standard Agreements

Motion: _____ Second: _____

VII. CORRESPONDENCE - *Will be presented*

VIII. COMMITTEE REPORTS - The Board may take approval action of committee reports.

- A. **Finance** Directors Moore and James
1. Expenditures – June 2020
 2. Trial Balance – June 2020
 3. Income Statement – June 2020

Motion: _____ *Second:* _____

- B. **Buildings & Grounds** Directors Benedetti and Parks
Minutes: July 1, 2020
- C. **Exhibits & Local Rules** Directors McClure and Ghirardelli
- D. **Commercial & Concessionaire** Directors Marzo and Burleson
- E. **Entertainment** Directors Ghirardelli and Marzo
- F. **Publicity** Directors Grossi and Burleson
- G. **Goals & Long Range Planning** Directors Grossi and Parks
Minutes
- H. **Legislative** Directors Moore and Benedetti
- I. **Policy** Directors James and McClure
Minutes
- J. **Milk Barn Committee Rep** Director Benedetti
- K. **Farmer's Day** Director Grossi

IX. OLD BUSINESS

- A. COVID-19 Management
- B. 2020 Sonoma-Marin Virtual Fair

X. NEW BUSINESS

- A. 2021 Sonoma-Marin Fair
- B. Fire Season/Evacuation Center Preparation

XI. CEO REPORT - Non action items

- A. Interim & Permanent Rentals
- B. Sonoma-Marin Fair
- C. Industry Related Issues
- D. Staff Updates
- E. CEO Calendar

XII. FOR YOUR INFORMATION

- A. Interim events calendar for upcoming months
- B. Next Meeting: August 19, 2020

Motion: _____ *Second:* _____

XIII. ADJOURNMENT

Motion: _____ *Second:* _____

Time: _____