



175 Fairgrounds Drive, Petaluma, CA 94952 • 707-283-3247

BOARD OF DIRECTORS MEETING

SONOMA-MARIN FAIRGROUNDS
Via ZOOM FROM THE FAIRGROUNDS
ADMINISTRATION BUILDING

<https://us02web.zoom.us/j/84488248737?pwd=akplcW9GV2cxVm5nR0Z1M2JFeiVSQT09>

Meeting ID: 844 8824 8737

Passcode: 619235

Phone-1-669-900-6833

November 17, 2021

3:00 PM

MISSION STATEMENT - *The Sonoma-Marin Fair promotes and showcases agriculture, while displaying the diverse talents, interests and accomplishments of the residents of California, especially the youth of Sonoma and Marin Counties. This is achieved by providing educational, entertainment and recreational opportunities for the general public, while continually striving towards enhancing the promotion and preservation of California’s agricultural heritage.*

AGENDA

I. CALL TO ORDER – President Moore

- A. Introduction of Guests

II. ROLL CALL

III. EXCUSED ABSENCES

Motion: _____ *Second:* _____

IV. APPROVALS

- A. Approval of Agenda

Motion: _____ *Second:* _____

V. PUBLIC COMMENT - Limited to 5 minutes per person

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to 5 minutes. Please note that pursuant to California State Law, the Board is prohibited from taking action on any item not listed on the agenda.

VI. CONSENT AGENDA - *Any item requiring lengthy discussion will be moved to New Business prior to approval of Agenda*

- A. Minutes of October 20, 2021 Board Meeting
- B. Rental Agreements
- C. Standard Agreements
- D. Committee Announcements (if any)

Motion: _____ *Second:* _____

VII. CORRESPONDENCE - Will be presented

VIII. DIRECTOR REPORTS

IX. COMMITTEE REPORTS - The Board may take approval action of committee reports.

- A. **Finance** Directors McClure and James
 - 1. Expenditures – October 2021
 - 2. Trial Balance – October 2021
 - 3. Income Statement – October 2021

Motion: _____ *Second:* _____

- 4. Presentation and Discussion of 2022 Budget

Motion: _____ *Second:* _____

- B. Executive Committee Directors Moore, Ghirardelli, James and Parks
- C. **Buildings & Grounds** Directors Parks and Benedetti
Building Roof leaks and repairs/replacement needed.
- D. **Exhibits & Local Rules** Directors McClure and Ghirardelli
- E. **Commercial & Concessionaire** Directors James and Benedetti
- F. **Entertainment** Directors Ghirardelli and Marzo
- G. **Publicity** Director Grossi
- H. **Goals & Long-Range Planning** Directors Grossi and Parks
- I. **Legislative** Director Marzo
- J. **Milk Barn Committee Rep** Director Benedetti
- K. **Farmer’s Day** Director Grossi
- L. **“Friends of the Fairgrounds” Report** Director Parks

X. OLD BUSINESS

- A. 2022 Sonoma-Marin Fair

XI. NEW BUSINESS

XII. CEO REPORT - Non action items

- A. Interim & Permanent Rentals
- B. Industry Related Issues
- C. Staff Updates

XIII. CLOSED SESSION – The Board is authorized to meet in closed session for the purpose of considering:
3.1 Personnel Matter: CEO Hiring and Recruitment (Government code section 11126 (a))

XIV. RECONVENE INTO OPEN SESSION – Report of any action taken during closed session.

Motion: _____ *Second:* _____

XV. FOR YOUR INFORMATION

A. Interim events calendar for upcoming months

XVI. ADJOURNMENT

Motion: _____ *Second:* _____
Time: _____