

FOURTH DISTRICT AGRICULTURAL ASSOCIATION
175 FAIRGROUNDS DRIVE, PETALUMA, CALIFORNIA 94952
October 20, 2021

The regular meeting of the Sonoma-Marín Fair Board of Directors was held in the Administration Office on the Fairgrounds of the 4th District Agricultural Association, Petaluma, California at 3:00 PM. Due to social distancing guidelines due to COVID-19, participants attended via Zoom conference.

The meeting was called to order at 3:02 PM by President Moore.

DIRECTOR ROLLCALL:

Director	Present
Moore, President	X
Director Benedetti	X
Director Burleson	
Director Ghirardelli	X
Director Grossi	
Director James	X
Director Marzo	X
Director McClure	X
Director Parks	X

DIRECTORS ABSENT (Excused): None

DIRECTORS ABSENT (Unexcused): Director Grossi

STAFF PRESENT: Joseph Anderson, Interim CEO

GUESTS PRESENT: None

APPROVAL & ADOPTION OF AGENDA:

Motion was made to approve the Agenda by Director McClure and seconded by Director Benedetti.

Director	Aye	Nay	Abstain
Moore, President	X		
Director Benedetti	X		
Director Burleson			
Director Ghirardelli	X		
Director Grossi			
Director James	X		
Director Marzo	X		
Director McClure	X		
Director Parks	X		

PUBLIC COMMENT: None

CONSENT AGENDA: A. Minutes from 9/15/21 & 10/05/21 Board Meetings
B. Rental Agreements
C. Standard Agreements
D. Committee Announcements

Motion was made to approve the Consent Agenda by Director James and seconded by Director Benedetti.

Director	Aye	Nay	Abstain
Moore, President	X		
Director Benedetti	X		
Director Burleson			
Director Ghirardelli	X		
Director Grossi			
Director James	X		
Director Marzo	X		
Director McClure	X		
Director Parks	X		

CORRESPONDENCE: None

Director Burleson Joined the meeting at 3:21 pm.

DIRECTOR REPORTS: President Moore asked the nominating committee to report on their nominations. Slate of nominations were as follows:

President – Dr. Lois Moore
1st Vice President – Michael Parks
2nd Vice President – Dayna Ghirardelli

Motion was made to approve the slate as nominated by Director Benedetti and seconded by Director Parks.

Director	Aye	Nay	Abstain
Moore, President	X		
Director Benedetti	X		
Director Burleson	X		
Director Ghirardelli	X		
Director Grossi			
Director James	X		
Director Marzo	X		
Director McClure	X		
Director Parks	X		

COMMITTEE REPORTS:

FINANCE COMMITTEE:

Director McClure reported that the committee met on October 18th, Income statement, cash disbursement, general ledger and the aged receivables were all reviewed with clarification. General items included a CD maturity date of 10/20.

The 2022 draft budget was reviewed and sent back for some additional changes after clarification. The 2022 budget will be sent out to the full board for review and be placed on the November 17th board meeting agenda.

Motion was made to accept the financial report by Director James and seconded by Director Parks.

Director	Aye	Nay	Abstain
Moore, President	X		
Director Benedetti	X		
Director Burleson	X		
Director Ghirardelli	X		
Director Grossi			
Director James	X		
Director Marzo	X		
Director McClure	X		
Director Parks	X		

EXECUTIVE COMMITTEE:

President Moore gave an update on the hiring status of a new CEO. The committee has determined that we make some adjustments to the Job Search Announcement and open up the process. The filing deadline will be November 18, 2021 or until filled. That would give the DAA the flexibility to continue the search if needed without the need to re advertise. Also discussed was the need to do outreach to other organizations such as California Farm Bureau, Sonoma Vintners & Grape Growers, Sonoma State and Cal Poly just to name a few. It was suggested that Directors would send the CEO suggestions of organizations that would also be included in the outreach list. Interim CEO Anderson brought up for discussion to include a possible option that we include the possibility of a management contract. This would leave the doors open for multiple options.

BUILDINGS & GROUNDS:

Director Parks reported out on fence damage that occurred during an interim rental. The area has been temporarily repaired but a more permanent repair is needed. Director Burleson asked to clarify when the original fence was repaired the first time.

EXHIBITS & LOCAL RULES: No Report

COMMERCIAL & CONCESSIONAIRE: No Report

ENTERTAINMENT: No Report

PUBLICITY: No Report

GOALS & LONG RANGE No Report

PLANNING: No Report

LEGISLATIVE:

Director Marzo commented on the need to reach out to our Agencies and Legislators for assistance with the future planning needs of the 4th DAA

POLICY: No Report

MILK BARN COMMITTEE: No Report

FARMERS DAY: No Report

WINE GARDEN: No Report

“FRIENDS OF THE
FAIRGROUNDS:”

Director Parks said that he had attended the Friends event this weekend and it was well attended with good participation and seemed like a success. Director Parks also reported that the Friends have approved Allison Keaney’s application for the board. Congratulations! Also reported that Alicia DeBruzie is working on their new website and it should be up and running soon.

OLD BUSINESS:

2022 Fair: Interim CEO Anderson reported that Steve Rustad had been given the Fair’s theme and, is working on refining the artwork.

NEW BUSINESS: No new business.

INTERIM CEO REPORT:

Staffing Updates:

- The open position of Maintenance Worker has cleared F&E and CDFA HR and sent to Cal HR. Directors James & Benedetti volunteered to work with Interim Anderson on interview process.
- The open position of Exhibits Rep I has cleared F&E and is still with CDFA HR.

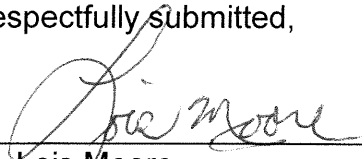
**FOR YOUR
INFORMATION:**

Next meeting will be November 17, 2021 at 3:00 PM, via Zoom unless otherwise announced by President Moore.

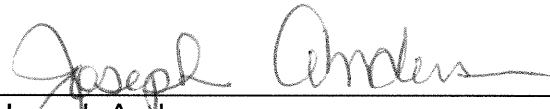
ADJOURNMENT:

Motion was made by Director McClure and seconded by Director Parks to adjourn the Meeting at 4:41 PM.

Respectfully submitted,



Dr. Lois Moore
President



Joseph Anderson
Interim CEO