



175 Fairgrounds Drive, Petaluma, CA 94952 • 707-283-3247

BOARD OF DIRECTORS MEETING

SONOMA-MARIN FAIRGROUNDS
VIA ZOOM FROM ADMINISTRATION BOARD ROOM

January 19, 2022

3:00 PM

[Click here to join the Zoom meeting.](#)

MISSION STATEMENT - *The Sonoma-Marín Fair promotes and showcases agriculture, while displaying the diverse talents, interests and accomplishments of the residents of California, especially the youth of Sonoma and Marin Counties. This is achieved by providing educational, entertainment and recreational opportunities for the general public, while continually striving towards enhancing the promotion and preservation of California’s agricultural heritage.*

AGENDA

I. CALL TO ORDER – President Moore

- A. Introduction of Guests

II. ROLL CALL

III. EXCUSED ABSENCES

Motion: _____ *Second:* _____

IV. APPROVALS

- A. Approval of Agenda

Motion: _____ *Second:* _____

V. PUBLIC COMMENT - Limited to 5 minutes per person

Guest CDFA Deputy Secretary Michael Flores. Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to 5 minutes. Please note that pursuant to California State Law, the Board is prohibited from taking action on any item not listed on the agenda.

VI. CONSENT AGENDA - *Any item requiring lengthy discussion will be moved to New Business prior to approval of Agenda*

- A. Minutes of November and December Board Meeting
- B. Rental Agreements
- C. Standard Agreements
- D. Committee Announcements

Motion: _____ *Second:* _____

VII. CORRESPONDENCE - *Will be presented*

175 Fairgrounds Drive, Petaluma, CA 94952 • 707-283-FAIR (3247) • 707-283-3250 (fax) • info@sonoma-marinfair.org

VIII. COMMITTEE REPORTS - The Board may take approval action of committee reports.

- A. **Finance** Directors McClure and James
 - 1. Expenditures – November and December (Draft) 2021
 - 2. Trial Balance – November and December (Draft) 2021
 - 3. Income Statement – November and December (Draft) 2021

Motion: _____ *Second:* _____

- B. **Buildings & Grounds** Directors Parks and Benedetti
- C. **Exhibits & Local Rules** Directors McClure and Ghirardelli
- D. **Commercial & Concessionaire** Directors James and Benedetti
- E. **Entertainment** Directors Ghirardelli and Marzo
- F. **Publicity** Directors Grossi
- G. **Goals & Long-Range Planning** Directors Grossi and Parks
- H. **Legislative** Director Marzo
- I. **Milk Barn Committee Rep** Director Benedetti
- J. **Farmer’s Day** Director Grossi
- K. **“Friends of the Fairgrounds” Report** Director Parks

IX. OLD BUSINESS

- A. 2022 Sonoma-Marin Fair
- B. WFA Conference Report

X. NEW BUSINESS

- A. Board Resolutions
 - 1. Volunteer Resolution

Motion: _____ *Second:* _____

- 2. General Resolution for Interim & Standard Agreements and Purchasing

Motion: _____ *Second:* _____

- 3. State Funding Allocation Resolution

Motion: _____ *Second:* _____

- 4. Check Signing Resolution

Motion: _____ *Second:* _____

XI. CEO REPORT - *Non action items*

- A. Interim & Permanent Rentals
- B. Industry Related Issues
- C. Staff Updates
- D. Annual Form 700
- E. CEO Schedule

XII. FOR YOUR INFORMATION

- A. Interim events calendar for upcoming months
- B. Next Meeting: February 16, 2022

XIII. CLOSED SESSION

- A. Real Property Negotiations Pursuant to California Government Code Section (§ 11126(c)(7) regarding fairgrounds lease of property at 175 Fairgrounds Drive (Assessor's Parcel Numbers 007031004 and 007031005) from the City of Petaluma.

XIV. RETURN TO OPEN SESSION

XV. ADJOURNMENT

Motion: _____ *Second:* _____

Time: _____