

**FOURTH DISTRICT AGRICULTURAL ASSOCIATION**

175 FAIRGROUNDS DRIVE, PETALUMA, CALIFORNIA 94952

**October 19, 2022**

**Minutes**

Hosted in Admin Office Board Room and via Zoom.

**DIRECTORS PRESENT:** Directors Benedetti, Burleson, Ghirardelli, James, Marzo, McClure, Moore, and Parks

**DIRECTORS ABSENT (Excused):** Excused Director Grossi

**STAFF PRESENT:** Tawny Tesconi, CEO

**GUESTS PRESENT:** None

The meeting was called to order at 3:00 PM by Director Moore, President.

**APPROVAL & ADOPTION OF AGENDA:**

*M/s/c Directors Ghirardelli and James to approve the Agenda with the following changes: strike item #V (A) and Item #X (B)*

Director	Aye	Nay	Abstain
Moore, President	X		
Director Benedetti	X		
Director Burleson	X		
Director Ghirardelli	X		
Director Grossi			
Director Marzo	X		
Director McClure	X		
Director Parks	X		
Director James	X		

**PUBLIC COMMENT:** None

**CONSENT AGENDA:** *M/s/c Directors Grossi and Parks to approve the Consent Agenda.*  
A. Rental Agreements as presented.  
B. Standard Agreements as presented.

Director	Aye	Nay	Abstain
Moore, President	X		
Director Benedetti	X		
Director Burleson	X		
Director Ghirardelli	X		
Director Grossi			
Director Marzo	X		
Director McClure	X		
Director Parks	X		
Director James	X		

**CORRESPONDENCE:** None.

**DIRECTOR REPORTS:** Director James complimented Director Ghirardelli on her recent quote in the Farm News.

**COMMITTEE REPORTS:**

**FINANCE:** Director McClure discussed the following financial statements:

- Expenditures – September 2022
- Trial Balance – September 2022
- Income Statement – September 2022

In addition, Director McClure reported that there is a CD maturity and that the finance committee will be working with staff to explore CD rates and get it reinvested.

*M/s/c Directors Parks and Benedetti to approve the Finance Report.*

Director	Aye	Nay	Abstain
Moore, President	X		
Director Benedetti	X		
Director Burleson	X		
Director Ghirardelli	X		
Director Grossi			
Director Marzo	X		
Director McClure	X		
Director James	X		
Director Parks	X		

**BUILDINGS & GROUNDS:**

Directors Parks reported on the committee meeting held on Tuesday, October 18<sup>th</sup>. The board discussed the Deferred Maintenance & General Maintenance spreadsheet included in the packet. Discussion followed.

**ACTION ITEM:** M/s/c to authorize staff to move forward with the following projects:

- A maximum of \$50,000 in funding authorized for shop area clean-up and organization
- A maximum of \$10,000 in funding authorized for barn area clean-up
- A maximum of \$20,000 in funding authorized for office clean-up, organization and improvements
- A maximum of \$20,000 in funding authorized for computer and email systems upgrades

Director	Aye	Nay	Abstain
Moore, President	X		
Director Benedetti	X		
Director Burleson	X		
Director Ghirardelli	X		
Director Grossi			
Director Marzo	X		
Director McClure	X		
Director James	X		
Director Parks	X		

During this discussion, it was confirmed by the Board that staff had received prior authorization to spend approximately \$30K on replacement of the electronic gate.

Director Parks reported that there had been some challenges with a recent public event held on the grounds, and that CEO Tesconi will be coming to the Board in November with some potential interim event policy and procedure changes for consideration.

Director Parks shared that he had been approached by a local artist interested in painting a mural on the wood fence along the speedway. The artist would solicit donations so there would be no cost to the DAA.

EXHIBITS & LOCAL RULES: Directors McClure and Ghirardelli - No report

COMMERCIAL & CONCESSIONAIRE: Directors James and Benedetti - No report

ENTERTAINMENT: Directors Ghirardelli and Marzo – No report

PUBLICITY: Directors Grossi – No report

GOALS & LONG RANGE PLANNING: Directors Grossi and Parks – No report

LEGISLATIVE: Director Marzo – No report

MILK BARN COMMITTEE: Director Benedetti – No reports.

FARMERS DAY: Director Grossi – No reports.

**FRIENDS OF THE FAIRGROUNDS:**

Director Parks shared that the Friends of the Fairgrounds Board is looking to purchase a trailer to use for supplies and props.

EXECUTIVE COMMITTEE: President Moore, Directors Parks, James, and Ghirardelli

**OLD BUSINESS:**

- A. Youth Ag Day – board members who attended Ag Day shared it was a success and we could probably use a larger footprint next year.
- B. October Appreciation Dinner – directors reviewed their job assignments for the dinner.
- C. 2023 Nominating Committee Report - Director James reported that the committee met and are nominating Mike Parks for President, Dayna Ghirardelli for Vice President, and Dominic Gross for 2<sup>nd</sup> Vice President. The slate will be approved at the November meeting.

**NEW BUSINESS:**

- A. Approval of 2023 Sonoma-Marin Fair logo – the board reviewed the logo and recommended minor changes.
- B. Removed from Agenda
- C. CDFA Regional Training, Auburn, Monday, November 7, 10am-3pm – informational
- D. Western Fair Association Convention, January 15-18, 2023 – Reno - informational

**CLOSED SESSION:**

- A. The Board is authorized to enter closed session to discuss DAA Real Estate Negotiations with City of Petaluma for lease of current fairground property (Gov. Code section 11126(c)(7))
- B. Personnel Matter:(Government code section 11126 (a))

M/s/c Directors James and McClure to convene into Closed Session at 5:10 p.m.

Director	Aye	Nay	Abstain
Moore, President	X		
Director Benedetti	X		
Director Burleson	X		
Director Ghirardelli	X		
Director Grossi			
Director Marzo	X		
Director McClure	X		
Director James	X		
Director Parks	X		

**RECONVENE INTO OPEN SESSION:** M/s/c Directors Ghirardelli and McClure.

Director	Aye	Nay	Abstain
Moore, President	X		
Director Benedetti	X		
Director Burleson	X		
Director Ghirardelli	X		
Director Grossi			
Director Marzo	X		
Director McClure	X		
Director James	X		
Director Parks	X		

The board reconvened into open session at 5:35 p.m. and President Moore reported no action was taken.

M/s/c Directors James and Ghirardelli to excuse Director Gross for today’s meeting.

Director	Aye	Nay	Abstain
Moore, President	X		
Director Benedetti	X		
Director Burleson	X		
Director Ghirardelli	X		
Director Grossi			
Director Marzo	X		
Director McClure	X		
Director James	X		
Director Parks	X		

**CEO REPORT:** Non action items.

**ADJOURNMENT:** M/s by Director Ghirardelli and Director Burleson to adjourn the Meeting at 5:35 PM.

Respectfully submitted,

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 Dr. Lois Moore  
 President

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 Tawny Tesconi  
 Chief Executive Officer