

FOURTH DISTRICT AGRICULTURAL ASSOCIATION
 175 FAIRGROUNDS DRIVE, PETALUMA, CALIFORNIA 94952
September 21, 2022
Minutes

Hosted in Admin Office Board Room and via Zoom.

DIRECTORS PRESENT: Directors Benedetti, Ghirardelli, Grossi, James, Marzo, McClure, Moore, and Parks

DIRECTORS ABSENT (Excused): Excused Director Burleson

STAFF PRESENT: Kristie Hubacker, CEO

GUESTS PRESENT: None

The meeting was called to order at 3:03 PM by Director Moore, President.

**APPROVAL & ADOPTION
 OF AGENDA:**

M/s/c Directors James and Parks to approve the Agenda

Director	Aye	Nay	Abstain
Moore, President	X		
Director Benedetti	X		
Director Burleson			
Director Ghirardelli	X		
Director Grossi	X		
Director Marzo	X		
Director McClure	X		
Director Parks	X		
Director James	X		

CORRESPONDENCE: None

PUBLIC COMMENT: None

CONSENT AGENDA:
 A. Minutes from August 2022 Board Meeting
 B. Rental Agreements
 C. Standard Agreements

M/s/c Directors Grossi and Parks to approve the Consent Agenda.

Director	Aye	Nay	Abstain
Moore, President	X		
Director Benedetti	X		
Director Burleson			
Director Ghirardelli	X		
Director Grossi	X		
Director Marzo	X		
Director McClure	X		
Director Parks	X		
Director James	X		

CORRESPONDENCE: None.

DIRECTOR REPORTS: Attendees were reminded to attend the candidate forum on Saturday

COMMITTEE REPORTS: The Board may take approval action of committee reports.

FINANCE:

1. Expenditures – August 2022
2. Trial Balance – August 2022
3. Income Statement – August 2022

Director McClure and James reported on financials.

M/s/c Directors Parks and Benedetti to approve the Finance Report.

Director	Aye	Nay	Abstain
Moore, President	X		
Director Benedetti	X		
Director Burleson			
Director Ghirardelli	X		
Director Grossi	X		
Director Marzo	X		
Director McClure	X		
Director James	X		
Director Parks	X		

BUILDINGS & GROUNDS: Directors Parks and Benedetti - No report.

EXHIBITS & LOCAL RULES: Directors McClure and Ghirardelli - No report.

COMMERCIAL &

CONCESSIONAIRE: Directors James and Benedetti - No report.

ENTERTAINMENT: Directors Ghirardelli and Marzo – Reported that an RFP for fair talent buyer is being released and requested the submission date be changed.

PUBLICITY: Directors Grossi – No report

GOALS & LONG RANGE

PLANNING: Directors Grossi and Parks – No report

LEGISLATIVE: Director Marzo – No report

MILK BARN COMMITTEE: Director Benedetti – No report

FARMERS DAY: Director Grossi – No report

“Friends of the Fairgrounds”: Director Parks

EXECUTIVE COMMITTEE: President Moore, Directors Parks, James, and Ghirardelli

OLD BUSINESS:

- A. October Appreciation Dinner – Invitations are printed and will be sent out in early October. Staff needs prep help with dinner. Arrangements are being made to pick up the chicken and directors are asked to help with BBQing. It is requested that board members contribute \$20 each toward appetizers.
- B. Board Training – F&E is holding a northern California regional training on Monday, November 7. Directors are encouraged to attend this training.

NEW BUSINESS:

- A. 2023 Nominating Committee Report-Directors James and McClure: Committee will present the 2023 office slate to be voted on at the October Board meeting. If there are any directors interested in being considered as a nominee, they should contact one of the committee members.
- B. B. Directors’ Choice Award – the board unanimously agreed that the 2022 Directors’ Choice award recipient should be American AgCredit in recognition of their many decades of support to the district.

CLOSED SESSION:

A. The Board is authorized to enter closed session to discuss DAA Real Estate Negotiations with City of Petaluma for lease of current fairground property (Gov. Code section 11126(c)(7))

- A. 3.1 Personnel Matter:(Government code section 11126 (a))

M/s/c Directors Grossi and Marzo to convene into Closed Session at 4:40 p.m.

Director	Aye	Nay	Abstain
Moore, President	X		
Director Benedetti	X		
Director Burleson			
Director Ghirardelli	X		
Director Grossi	X		
Director Marzo	X		
Director McClure	X		
Director Parks	X		
Director James	X		

RECONVENE INTO OPEN SESSION: M/s/c Directors McClure and Marzo to reconvene into Open Session at 5:45 p.m.

Director	Aye	Nay	Abstain
Moore, President	X		
Director Benedetti	X		
Director Burleson			
Director Ghirardelli	X		
Director Grossi		X	
Director Marzo	X		
Director McClure	X		
Director Parks	X		
Director James	X		

The Board reconvened into open session and President Moore reported the board unanimously agreed to hire Tawny Tesconi as Interim CEO with a start date of 10/3/22.

CEO REPORT: Non action items.

ADJOURNMENT: M/s by Director James and Director Parks to adjourn the Meeting at 5:55 PM.

Respectfully submitted,

Dr. Lois Moore
President