



175 Fairgrounds Drive, Petaluma, CA 94952 • 707-283-3247

BOARD OF DIRECTORS MEETING

SONOMA-MARIN FAIRGROUNDS
VIA IN PERSON & ZOOM FROM BOARD ROOM

The Zoom link is as follows:

<https://us02web.zoom.us/j/83381955717>

Meeting ID: 833 8195 5717

March 15, 2023

3:00 PM

MISSION STATEMENT - *The Sonoma-Marin Fair promotes and showcases agriculture while displaying the diverse talents, interests, and accomplishments of the residents of California, especially the youth of Sonoma and Marin Counties. This is achieved by providing educational, entertainment, and recreational opportunities for the general public, while continually striving towards enhancing the promotion and preservation of California’s agricultural heritage.*

AGENDA

I. **CALL TO ORDER** – President Parks

II. **ROLL CALL**

III. **APPROVALS**

A. Approval of Agenda

Motion: _____ *Second:* _____

IV. **PUBLIC COMMENT - Limited to 5 minutes per person**

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to 5 minutes. Please note that pursuant to California State Law, the Board is prohibited from taking action on any item not listed on the agenda.

V. **CONSENT AGENDA** - *Any item requiring lengthy discussion will be moved to New Business before the approval of the Agenda*

- A. Minutes of February 2023 Board Meeting
- B. Rental Agreements
- C. Standard Agreements

Motion: _____ *Second:* _____

VI. **CORRESPONDENCE** - *Will be presented*

VII. **PRESIDENT’S REPORT**

VIII. **DIRECTOR REPORTS**

IX. **CEO & STAFF REPORT** – *Non-action items*

- A. Interim & Permanent Rentals
- B. Industry-Related Issues:
- C. 2023 Fair
 - A. Tawny Tesconi
 - B. Rich Gravelle
 - C. Mandy Clendenen
- D. CEO Schedule

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X. COMMITTEE REPORTS - The Board may approve committee reports.

A. Finance Directors Ghirardelli and McClure

- 1. Expenditures – December 2022
- 2. Trial Balance – December 2022
- 3. Income Statement – December 2022
- 4. Expenditures – January 2023
- 5. Trial Balance – January 2023
- 6. Income Statement – January 2023
- 7. Expenditures – February 2023
- 8. Trial Balance – February 2023
- 9. Income Statement – February 2023

Motion: _____ *Second:* _____

10. 2022 Statement of Operations (STOP)

Motion: _____ *Second:* _____

B. Buildings & Grounds Directors James and Benedetti

C. Exhibits & Local Rules Directors Marzo and McClure

D. Commercial & Concessionaire Directors Burleson and James

E. Entertainment Directors Ghirardelli and Marzo

F. Goals & Long-Range Planning Directors Grossi and Parks

G. Legislative Director Moore

H. Milk Barn Committee Rep Director Benedetti

I. Farmer’s Day Director Grossi

J. “Friends of the Fairgrounds” Report Director Parks

XI. OLD BUSINESS

- A. Form 700 submittals

XII. NEW BUSINESS

- A. Selection of the 2023 Blue Ribbon Award Recipient

XIII. FOR YOUR INFORMATION

- A. 2023 Fair Information Sheet (distributed at meeting)
- B.

XIV. CLOSED SESSION

The Board is authorized to enter closed session to discuss DAA Real Estate Negotiations with the City of Petaluma for the lease of current fairground property (Gov. Code § 11126(c)(7))

Motion: _____ *Second:* _____

XV. RECONVENE INTO OPEN SESSION – Report any action taken during a closed session.

Motion: _____ *Second:* _____

XVI. EXCUSED ABSENCES

Motion: _____ *Second:* _____

XVII. ADJOURNMENT

Motion: _____ *Second:* _____

Time: _____

List of Package Documents:

- A. February Board Minutes (Draft)
- B. December Financial
- C. January Financials
- D. February Financials
- E. 2022 Statement of Operations (STOP)