



175 Fairgrounds Drive, Petaluma, CA 94952 • 707-283-3247

# BOARD OF DIRECTORS MEETING

SONOMA-MARIN FAIRGROUNDS  
VIA IN PERSON & ZOOM FROM BOARD ROOM

The Zoom link is as follows:

<https://us02web.zoom.us/j/83381955717>

Meeting ID: 833 8195 5717

May 17, 2023

3:00 PM

**MISSION STATEMENT** - The Sonoma-Marin Fair promotes and showcases agriculture while displaying the diverse talents, interests, and accomplishments of the residents of California, especially the youth of Sonoma and Marin Counties. This is achieved by providing educational, entertainment, and recreational opportunities for the general public, while continually striving towards enhancing the promotion and preservation of California's agricultural heritage.

## AGENDA

### I. CALL TO ORDER – President Parks

### II. ROLL CALL

### III. APPROVALS

#### A. Approval of Agenda

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

### IV. PUBLIC COMMENT - Limited to 5 minutes per person

*Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to 5 minutes. Please note that pursuant to California State Law, the Board is prohibited from taking action on any item not listed on the agenda.*

### V. CONSENT AGENDA - Any item requiring lengthy discussion will be moved to New Business before the approval of the Agenda

- A. Minutes of April 2023 Board Meeting
- B. Rental Agreements
- C. Standard Agreements

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

### VI. CORRESPONDENCE - Will be presented

### VII. PRESIDENT'S REPORT

### VIII. DIRECTOR REPORTS

### IX. CEO & STAFF REPORT – Non-action items

- A. Interim & Permanent Rentals
- B. Industry-Related Issues:
- C. 2023 Fair
  - A. Tawny Tesconi
  - B. Rich Gravelle
  - C. Mandy Clendenen
- D. CEO Schedule

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**X. COMMITTEE REPORTS** - The Board may approve committee reports.**A. Finance** Directors Ghirardelli and McClure

1. Expenditures – April 2023
2. Trial Balance – April 2023
3. Income Statement – April 2023

*Motion:* \_\_\_\_\_*Second:* \_\_\_\_\_**B. Buildings & Grounds** Directors James and Benedetti**C. Exhibits & Local Rules** Directors Marzo and McClure**D. Commercial & Concessionaire** Directors Burleson and James**E. Entertainment** Directors Ghirardelli and Marzo**F. Goals & Long-Range Planning** Directors Grossi and Parks**G. Legislative** Director Moore**H. Milk Barn Committee Rep** Director Benedetti**I. Farmer's Day** Director Grossi**J. "Friends of the Fairgrounds" Report** Director Parks**XI. OLD BUSINESS****XII. NEW BUSINESS**

- A.** Cliff Eveland with the Petaluma Music Festival is requesting to use Praetorian security company for their event in lieu of Citi Guard.

*Motion:* \_\_\_\_\_*Second:* \_\_\_\_\_

- B.** Leave Buy-Back/Cash Out Program for excluded and represented employees.

- C.** Maintenance/Special Repair in Maintenance

1. Approval for necessary repair to the sewer line going out to Java Hut facilities.
2. Pest control around the grounds.

*Motion:* \_\_\_\_\_*Second:* \_\_\_\_\_**XIII. FOR YOUR INFORMATION**

- A.** 2023 Fair Information Sheet (distributed at meeting)

**XIV. CLOSED SESSION**

The Board is authorized to enter closed session to discuss DAA Real Estate Negotiations with the City of Petaluma for the lease of current fairground property (Gov. Code § 11126(c)(7))

*Motion:* \_\_\_\_\_*Second:* \_\_\_\_\_**XV. RECONVENE INTO OPEN SESSION** – Report any action taken during a closed session.*Motion:* \_\_\_\_\_*Second:* \_\_\_\_\_**XVI. EXCUSED ABSENCES***Motion:* \_\_\_\_\_*Second:* \_\_\_\_\_**XVII. ADJOURNMENT***Motion:* \_\_\_\_\_*Second:* \_\_\_\_\_*Time:* \_\_\_\_\_**List of Package Documents:**

- A. April Board Minutes (Draft)
- B. 2023 Rental Agreements
- C. 2023 Standard Agreements
- D. April Financials
- E. Leave Buy-Back/Cash Out Program submittal forms
- F. Benjamin Franklin Plumbing estimate #205604755.