



175 Fairgrounds Drive, Petaluma, CA 94952 • 707-283-3247

# BOARD OF DIRECTORS MEETING

SONOMA-MARIN FAIRGROUNDS  
BOARD ROOM

September 20, 2023

3:00 PM

**MISSION STATEMENT** - The Sonoma-Marin Fair promotes and showcases agriculture while displaying the diverse talents, interests, and accomplishments of the residents of California, especially the youth of Sonoma and Marin Counties. This is achieved by providing educational, entertainment, and recreational opportunities for the general public, while continually striving towards enhancing the promotion and preservation of California's agricultural heritage.

## AGENDA

### I. CALL TO ORDER – President Parks

### II. ROLL CALL

### III. APPROVALS

#### A. Approval of Agenda

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

### IV. PUBLIC COMMENT - Limited to 5 minutes per person

*Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to 5 minutes. Please note that pursuant to California State Law, the Board is prohibited from taking action on any item not listed on the agenda.*

### V. CONSENT AGENDA - Any item requiring lengthy discussion will be moved to New Business before the approval of the Agenda

- A. Minutes of August 2023 Board Meeting
- B. Rental Agreements
- C. Standard Agreements

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

### VI. CORRESPONDENCE - Will be presented

### VII. PRESIDENT'S REPORT

### VIII. DIRECTOR REPORTS

### IX. CEO & STAFF REPORT – Non-action items

- A. Interim & Permanent Rentals
- B. Industry-Related Issues:
- C. CEO Schedule

### X. COMMITTEE REPORTS - The Board may approve committee reports.

- A. **Finance** Directors Ghirardelli and McClure
  - 1. Expenditures – August 2023
  - 2. Trial Balance – August 2023
  - 3. Income Statement – August 2023

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

- B. **Buildings & Grounds** Directors James and Benedetti
- C. **Exhibits & Local Rules** Directors Marzo and McClure
- D. **Commercial & Concessionaire** Directors Burleson and James
- E. **Entertainment** Directors Ghirardelli and Marzo
- F. **Goals & Long-Range Planning** Directors Grossi and Parks
- G. **Legislative** Director Moore
- H. **Milk Barn Committee Rep** Director Benedetti
- I. **Farmer's Day** Director Grossi
- J. **"Friends of the Fairgrounds" Report** Director Parks

**XI. OLD BUSINESS**

- A. 2023 Ag Days
- C. 2024 Sonoma-Marin Fair
  - 1. Dates, June 19-23
  - 2. Theme & Logo

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

- D. 2023 Sonoma-Marin Fair Appreciation Dinner

**XII. NEW BUSINESS**

- A. Long Range Planning Meeting

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

**XIII. FOR YOUR INFORMATION**

- A. None

**XIV. CLOSED SESSION**

The Board is authorized to enter closed session to discuss DAA Real Estate Negotiations with the City of Petaluma for the lease of current fairground property (Gov. Code § 11126(c)(7))

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*Time:* \_\_\_\_\_

**XV. RECONVENE INTO OPEN SESSION – Report any action taken during a closed session.**

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*Time:* \_\_\_\_\_

**XVI. EXCUSED ABSENCES**

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

**XVII. ADJOURNMENT**

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*Time:* \_\_\_\_\_

**List of Package Documents:**

- A. August Board Minutes (Draft)
- B. 2023 Rental Agreements
- C. 2023 Standard Agreements
- D. August Financials
- E. CDFA Letter – D2023-02
- F. CDFA Letter – D2023-03
- G. CDFA Letter – D2023-04