



175 Fairgrounds Drive, Petaluma, CA 94952 • 707-283-3247

BOARD OF DIRECTORS MEETING

SONOMA-MARIN FAIRGROUNDS
BOARD ROOM

VIA IN PERSON & ZOOM FROM BOARD ROOM

The Zoom link is as follows:

<https://us02web.zoom.us/j/83381955717>

November 15, 2023

3:00 PM

MISSION STATEMENT - The Sonoma-Marin Fair promotes and showcases agriculture while displaying the diverse talents, interests, and accomplishments of the residents of California, especially the youth of Sonoma and Marin Counties. This is achieved by providing educational, entertainment, and recreational opportunities for the general public, while continually striving towards enhancing the promotion and preservation of California's agricultural heritage.

AGENDA

I. CALL TO ORDER – President Parks

II. ROLL CALL

III. APPROVALS

A. Approval of Agenda

Motion: _____ *Second:* _____

IV. PUBLIC COMMENT - Limited to 5 minutes per person

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to 5 minutes. Please note that pursuant to California State Law, the Board is prohibited from taking action on any item not listed on the agenda.

V. CONSENT AGENDA - Any item requiring lengthy discussion will be moved to New Business before the approval of the Agenda

- A. Minutes of October 2023 Board Meeting
- B. Rental Agreements
- C. Standard Agreements
- D. CDFA Letter - D2023-05
- E. CDFA Letter - F2023-06

Motion: _____ *Second:* _____

VI. CORRESPONDENCE - Will be presented

VII. PRESIDENT'S REPORT

VIII. DIRECTOR REPORTS

IX. CEO & STAFF REPORT – Non-action items

- A. Interim & Permanent Rentals
- B. Industry-Related Issues:
- C. CEO Schedule

X. COMMITTEE REPORTS - The Board may approve committee reports.**A. Finance** Directors Ghirardelli and McClure

1. Expenditures – October 2023
2. Trial Balance – October 2023
3. Income Statement – October 2023

Motion: _____*Second:* _____**B. Buildings & Grounds** Directors James and Benedetti**C. Exhibits & Local Rules** Directors Marzo and McClure**D. Commercial & Concessionnaire** Directors Burleson and James**E. Entertainment** Directors Ghirardelli and Marzo**F. Goals & Long-Range Planning** Directors Grossi and Parks**G. Legislative** Director Moore**H. Milk Barn Committee Rep** Director Benedetti**I. Farmer's Day** Director Grossi**J. "Friends of the Fairgrounds" Report** Director Parks**XI. OLD BUSINESS****A.** 2024 Sonoma-Marin Fair logo*Motion:* _____*Second:* _____**XII. NEW BUSINESS****A.** Western Fairs Association Convention**B.** Long Range Planning**XIII. FOR YOUR INFORMATION****A.** None**XIV. CLOSED SESSION**

The Board is authorized to enter closed session to discuss the following:

- A.** DAA Real Estate Negotiations with the City of Petaluma for the lease of current fairground property (Gov. Code § 11126(c)(7))
- B.** Personnel Matter; CEO Hiring and Recruitment (Government code section 11126 (a))

Motion: _____*Second:* _____*Time:* _____**XV. RECONVENE INTO OPEN SESSION** – Report any action taken during a closed session.*Motion:* _____*Second:* _____*Time:* _____**XVI. EXCUSED ABSENCES***Motion:* _____*Second:* _____**XVII. ADJOURNMENT***Motion:* _____*Second:* _____*Time:* _____

List of Package Documents:

- A. October Board Minutes (Draft)
- B. 2023 Rental Agreements
- C. 2023 Standard Agreements
- D. October Financials (Sent to Board)
- E. CDFA Letter – D2023-05
- F. CDFA Letter – F2023-06