



BOARD OF DIRECTORS MEETING

SONOMA-MARIN FAIRGROUNDS
VIA IN PERSON & ZOOM FROM BOARD ROOM

Zoom link is as follows:

<https://us02web.zoom.us/j/83381955717>

Meeting ID: 833 8195 5717

March 20, 2024

3:00 PM

AMERICAN WITH DISABILITIES ACT - Pursuant to the Americans with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 4th District Agricultural Association Board or Committee meetings, or in connection with other Sonoma-Marin Fairgrounds & Event Center activities, may request assistance at the Fair Office, 175 Fairgrounds Drive, Petaluma, CA 94952 or by calling 707-283-3247 during normal business hours of 9:00 a.m. to 4:00 p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.

MISSION STATEMENT - The Sonoma-Marin Fair promotes and showcases agriculture while displaying the diverse talents, interests, and accomplishments of the residents of California, especially the youth of Sonoma and Marin Counties. This is achieved by providing educational, entertainment, and recreational opportunities for the general public, while continually striving towards enhancing the promotion and preservation of California's agricultural heritage.

AGENDA

I. **CALL TO ORDER** – President Parks

II. **ROLL CALL**

III. **APPROVALS**

A. Approval of Agenda

Motion: _____

Second: _____

IV. **PUBLIC COMMENT - Limited to 5 minutes per person**

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to 5 minutes. Please note that pursuant to California State Law, the Board is prohibited from taking action on any item not listed on the agenda.

V. **CONSENT AGENDA** - Any item requiring lengthy discussion will be moved to New Business before the approval of the Agenda

- A. Minutes of February 2024 Board Meeting
- B. Standard Agreements
- C. Sponsorship Agreements

VI. **CORRESPONDENCE** - Will be presented

VII. **PRESIDENT REPORTS**

VIII. **DIRECTOR REPORTS**

IX. **CEO REPORT** – Non-action items

- A. Industry-Related Issues
- B. CEO Schedule
- C. 2024 Fair

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X. COMMITTEE REPORTS - The Board may approve committee reports.

- A. **Finance** Directors Ghirardelli and McClure
 - 1. Income Statement – February 2024
 - 2. Expenditures – February 2024
 - 3. Trial Balance – February 2024
 - 4. Discussion and possible action of the 2024 Operating Budget

Motion: _____ *Second:* _____

- B. **Buildings & Grounds** Directors James and Benedetti
- C. **Exhibits & Local Rules** Directors Marzo and McClure
- D. **Commercial & Concessionaire** Directors Burleson and James
- E. **Entertainment** Directors Ghirardelli and Marzo
- F. **Goals & Long-Range Planning** Directors Grossi and Parks
- G. **Legislative** Director Moore
- H. **Milk Barn Committee Rep** Director Benedetti
- I. **Farmer’s Day** Director Grossi
- J. **“Friends of the Fairgrounds” Report** Director Parks

XI. OLD BUSINESS

- A. Form 700

XII. NEW BUSINESS

- A. Butter & Eggs Day Parade

XIII. FOR YOUR INFORMATION

- A. Next Meeting: April 17, 2024, at 3:00 PM

XIV. EXCUSED ABSENCES

Motion: _____ *Second:* _____

XV. ADJOURNMENT

Motion: _____ *Second:* _____

Time: _____

List of Package Documents:

- A. February Board Minutes (Draft)
- B. February 2024 Financials