

# **BOARD MEETING NOTICE**

The 4th DAA Board of Directors will be holding a board meeting on

**Wednesday, December 18, 2024, at 3:00 p.m.**

**Sonoma-Marín Fairgrounds – Administration Office**

## **Board Of Directors**

Michael Parks (President), Dayna Ghirardelli (1<sup>st</sup> Vice President), Dominic Grossi (2<sup>nd</sup> Vice President), Dr. Lois Moore, James Burluson, Herm Benedetti, Nicole Marzo, Ruth McClure, and Jeff James.

## **Staff**

Mandy Clendenen, CEO; Rich Gravelle, AGP Analyst; Martin De La Torre, Maintenance Worker

## **Public Participation**

Members of the public are encouraged to provide comments to the Board. While the Board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker to proceed with the agenda. Public comments must be related to fair authority and jurisdiction, and their placement on the agenda is at the discretion of the Board.

All meeting notices, agendas and materials considered by the Board during the meeting will be available to the public prior to the meeting in the fair office. Agendas and meeting notices will be posted on the Board's website at [www.sonoma-marinfair.org](http://www.sonoma-marinfair.org).

## **Americans With Disabilities Act**

Pursuant to the Americans with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 4th District Agricultural Association Board or Committee meetings, or in connection with other Sonoma-Marín Fairgrounds & Event Center activities, may request assistance at the Fair Office, 175 Fairgrounds Drive, Petaluma, CA 94952 or by calling 707-283-3247 during normal business hours of 9:00 a.m. to 4:00 p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.

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175 Fairgrounds Drive, Petaluma, CA 94952  
707-283-3247

# BOARD OF DIRECTORS MEETING

Sonoma-Marin Fairgrounds  
Via in-person & Zoom from the board room.

The Zoom link is as follows:

<https://us02web.zoom.us/j/83381955717>

Meeting ID: 833 8195 5717

December 18, 2024

3:00 PM

**Mission Statement** - The Sonoma-Marin Fair promotes and showcases agriculture while displaying the diverse talents, interests, and accomplishments of the residents of California, especially the youth of Sonoma and Marin Counties. This is achieved by providing educational, entertainment, and recreational opportunities for the general public, while continually striving towards enhancing the promotion and preservation of California’s agricultural heritage.

## Agenda

I. **Call To Order** – President Parks

Time:

II. **Roll Call**

III. **Approvals**

A. Approval of Agenda

Motion:

Second:

IV. **Public Comment - Limited to 5 minutes per person**

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to 5 minutes. Please note that pursuant to California State Law, the Board is prohibited from taking action on any item not listed on the agenda.

V. **Consent Agenda**—Before the consent agenda is approved, any item requiring lengthy discussion will be moved to New Business.

A. Minutes of November 2024 Board Meeting

Motion:

Second:

VI. **Correspondence** – Will be presented

VII. **President’s Report**

VIII. **Director Reports**

IX. **CEO Report** – Non-action items

A. Industry-Related Issues

B. CEO Schedule

C. I.A.F.E. Convention

**X. Committee Reports** - The Board may approve committee reports.

**A. Finance** Directors Ghirardelli and McClure

- 1. Income Statement – November 2024
- 2. Expenditures – November 2024
- 3. Trial Balance – November 2024

Motion: Second:

- 4. Discussion and possible action of the 2025 Operating Budget

Motion: Second:

- B. Buildings & Grounds** Directors James and Benedetti
- C. Exhibits & Local Rules** Directors Marzo and McClure
- D. Commercial & Concessionaire** Directors Burleson and James
- E. Entertainment** Directors Ghirardelli and Marzo
- F. Goals & Long-Range Planning** Directors Grossi and Parks
- G. Legislative** Director Moore
- H. Milk Barn Committee Rep** Director Benedetti
- I. Farmer’s Day** Director Grossi
- J. “Friends of the Fairgrounds” Report** Director Parks

**XI. Old Business**

None

**XII. New Business**

- A. 2025 Nominating Committee Report – Mike & Lois – approval of slate of officers , *Action Item***

President-Dayna Ghirardelli  
 Vice President-Dominic Grossi  
 2<sup>nd</sup> Vice President-Nicole Marzo

**XIII. For Your Information**

None

**XIV. Closed Session**

The Board is authorized to enter a closed session to discuss DAA Real Estate Negotiations (Gov. Code § 11126(c)(7a)) and to discuss Personnel evaluation (Gov. Code § 11126(a)).

- B. 3.1 Personnel Matter: (Government code section 11126 (a))**

Motion: Second:

**XV. Reconvene Into Open Session – Report any action taken during a closed session.**

Motion: Second:

**XVI. Excused Absences**

Motion: Second:

**XVII. Adjournment**

Motion: Second:

Time:

**List of Package Documents:**

- A. November Board Minutes
- B. November 204 Financials