

# **BOARD MEETING NOTICE**

The 4th DAA Board of Directors will be holding a board meeting on

**Wednesday, March 19, 2025, at 3:00 p.m.**

**Sonoma-Marin Fairgrounds – Administration Office**

## **Board Of Directors**

Dayna Ghirardelli (President), Dominic Grossi (1<sup>st</sup> Vice President), Nicole Marzo (2<sup>nd</sup> Vice President), Dr. Lois Moore, Michael Parks, Herm Benedetti, Nicole Marzo, Ruth McClure, and Jeff James.

## **Staff**

Mandy Clendenen, CEO; Rich Gravelle, AGP Analyst; Amanda Houser, Office Assistant;  
Martin De La Torre, Maintenance Worker

## **Public Participation**

Members of the public are encouraged to provide comments to the Board. While the Board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker to proceed with the agenda. Public comments must be related to fair authority and jurisdiction, and their placement on the agenda is at the discretion of the Board.

All meeting notices, agendas and materials considered by the Board during the meeting will be available to the public prior to the meeting in the fair office. Agendas and meeting notices will be posted on the Board's website at [www.sonoma-marinfair.org](http://www.sonoma-marinfair.org).

## **Americans With Disabilities Act**

Pursuant to the Americans with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 4th District Agricultural Association Board or Committee meetings, or in connection with other Sonoma-Marin Fairgrounds & Event Center activities, may request assistance at the Fair Office, 175 Fairgrounds Drive, Petaluma, CA 94952 or by calling 707-283-3247 during normal business hours of 9:00 a.m. to 4:00 p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.

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175 Fairgrounds Drive, Petaluma, CA 94952  
707-283-3247

# BOARD OF DIRECTORS MEETING

Sonoma-Marin Fairgrounds  
Via in-person & Zoom from the board room.

The Zoom link is as follows:

<https://us02web.zoom.us/j/83381955717>

Meeting ID: 833 8195 5717

March 19, 2025

3:00 PM

**Mission Statement** - The Sonoma-Marin Fair promotes and showcases agriculture while displaying the diverse talents, interests, and accomplishments of the residents of California, especially the youth of Sonoma and Marin Counties. This is achieved by providing educational, entertainment, and recreational opportunities for the general public, while continually striving towards enhancing the promotion and preservation of California’s agricultural heritage.

## Agenda

I. **Call To Order** – President Ghirardelli

Time:

II. **Roll Call**

III. **Approvals**

A. Approval of Agenda

Motion:

Second:

IV. **Public Comment - Limited to 5 minutes per person**

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to 5 minutes. Please note that pursuant to California State Law, the Board is prohibited from taking action on any item not listed on the agenda.

V. **Consent Agenda**—Before the consent agenda is approved, any item requiring lengthy discussion will be moved to New Business.

A. Minutes of February 2025 Board Meeting

B. Contract list

Motion:

Second:

VI. **Correspondence** – Will be presented

VII. **President’s Report**

VIII. **Director Reports**

IX. **CEO Report** – Non-action items

A. Industry-Related Issues

B. Marin County Fair Update

C. Sonoma-Marin Still Exhibits and Livestock Show update

D. World’s Ugliest Dog Contest™ update

E. CEO Schedule

**X. Committee Reports** - The Board may approve committee reports.**A. Finance** Directors McClure and James

1. Income Statement – February 2025
2. Expenditures – February 2025
3. Trial Balance – February 2025

Motion:

Second:

**B. Exhibits & Local Rules** Director McClure**C. Goals and Logistics** Directors Grossi and Parks**D. Legislative** Director Moore**E. Marketing and Branding** Directors Benedetti and Marzo**F. Milk Barn Committee Rep** Director Ghiridelli**G. Farmer's Day** Director Grossi**H. "Friends of the Fairgrounds" Report** Director Parks**XI. Old Business****A. Rebranding/Marketing**

Discussion and possible action regarding branding and marketing

Motion:

Second:

**B. Fundraising Event**

Discussion regarding possible fundraising ideas for the Fall

Motion:

Second:

**XII. New Business****A. Board Resolutions**

## Check Signing Resolution

Authorize check signing authority to Mandy Clendenen, CEO; Ruth McClure, Director; Nicole Marzo, Director; and Dayna Ghirardelli, Director, from January 1, 2025, through December 31, 2025. Checks in excess of \$10,000 require a 2nd signature. All such executed checks, which are listed on the Cash Disbursement records, are to be submitted to the Board of Directors for review at the subsequent meeting.

**B. 2025 Blue Ribbon Recipient****XIII. For Your Information**

None

**XIV. Closed Session** - The Board is authorized to enter a closed session to discuss**C. Personnel Matter:** (Government code section 11126 (a))**D. Pending litigation:** (Gov. Code Section 11126(e)(2))

Motion:

Second:

**XV. Reconvene Into Open Session – Report any action taken during a closed session.**

Motion:

Second:

**XVI. Excused Absences**

Motion:

Second:

**XVII. Adjournment**

Motion:

Second:

Time:

**List of Package Documents:**

- A. February 2025 Board Minutes
- B. February 2025 Financials
- C. Contract list